

(To be submitted on the Letterhead of the Unit)

To
The Director
Small Industries Service Institute,
Govt. of India, Ministry of SSI,
Kurla-Andheri Road, Sakinaka,
Mumbai – 400 072.

Date :

Sir,

We are interested to participate in the _____ fair to be held at _____. We wish to avail of the benefits available under the SIDO Scheme for participation in the above fair. Our details are as follows.

1. Name of the Unit :

2. Address :

Te. No./ Fax/ e-mail

3. Name & Designation of representative to be deputed for the Fair. :

4. SSI Registration No. :

5. Products Manufactured :

6. Investment in Plant & Machinery (in Lakhs) :

7. Sales Turnover of last 3 years :

8. Important Customers :

9. Brief Export details of products, if any.

10. Quality :
Whether obtained ISI mark, ISO 9000, FPO or any other standard. :

11. Any other information :

Authorised Signatory
(Seal)

Enclosures submitted :

1. Copy of SSI Registration
2. IEC Code number if any
3. ISI specification/ISO if any.